



## Campfire - Heyswood Risk Assessment

**Description:** The campfire circle is situated in the wooded area of the site and is surrounded with logs and improvised seating.

**Learning Outcomes:** Enjoyment, community, performing and fun.

**Leaders are responsible for reviewing and adding to the Risk Assessment** which is recommended to be completed during a site visit. These are to be shared with the Leadership Team.

**Girlguiding members:** Girlguiding Consent Forms must be completed for any participant under 18, signed by parent/carer and appropriate Commissioner informed of intended activities

**For non-Girlguiding events / users:** The hirer must ensure appropriate insurance cover for the activities undertaken and provide evidence if requested by Heyswood Management Committee.

Hazards <i>What could cause harm or damage?</i>	Who or what is at risk of being affected and how?	What are you already doing? <i>How have you reduced the risk already?</i>	Likelihood of Risk Occurring (L / M / H)	Severity of Risk (L / M / H)	Are further controls necessary? <i>What else needs to happen to reduce the risk to an acceptable level?</i>	Action by: name & date
Lack of Supervision	Participants	Named Leader responsible for activity, with another leader supervising Leader gives participants safety briefing	L	L	Evacuation procedure Muster point Leader to have mobile phone in case of emergency Ensure you have the correct ratio of girls to leaders for your section	Leader
Control of Fire	Participants	Leader to be responsible for managing the fire (suitable gloves & footwear, non-flammable, clothing, hair tied back) Woodpile stored away from fire with clear access to fire Firelighters, matches etc. to be stored in fire proof box Water available in case fire gets out of control Fire is never left unattended Ensure fire is fully extinguished before leaving the area	L	M	No petrol or flammable liquids are allowed for fire-lighting	Leader

Injury due to scratches, slip, trip or fall	Participants	Reminder of uneven ground and rough vegetation Suitable clothing and footwear to be worn	M	M	First Aider and 1 <sup>st</sup> Aid Kit available GG Accident notification form	Leader
Medical emergencies e.g. burns, asthma	Participants	Water bucket for burns Keep participants suitable distance from fire Participant to remain seated, no unnecessary moving around fire Participants wear suitable footwear	L	M	First Aid Kit Be aware of any medical conditions	Leader
Adverse weather conditions Smoke	Participants	Consider wind strength and direction	L	M	Check weather forecast	Leader